

# ADAM WALSH STATE CONTACTS FOR CHILD ABUSE REGISTRIES

Updated November 9, 2010

Requirements	States	
Own Form	AL, CO, CT, DC, FL, HI, IL, IN, IA, KS, MD, MN, MS, MT, NV, NM, NY, NC, ND, PA, SC, SD, TX, UT, VA, WA	These states REQUIRE requests for information to be submitted on the forms they have developed. Links to forms or websites are provided.
Notary	AR, CO, DC, MD, MT, NH, NM, NY, SC, SD, TN, VA	Best to use their form, except for TN.
Witness	AL, MS, NE, RI, SC, TX	SC will accept notary or witness, TX requires both.
Fee	CA - \$15, CO - \$30, ID - \$20, MN - \$20, PA - \$10, SC - \$8, VA - \$7, WY - \$10	Processing fees are reimbursable under Title IV-E administrative expenses.
Original Sig.	CA, CO, DC, MD, NJ, NY, NC, SC, SD, TX, WV, WY, Guam	
Picture ID	AK, UT	

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State	Contact Information	Procedures / Forms
Alabama	CAN Central Registry Office of Child Protective Services Department of Human Resources 50 Ripley Street Montgomery, AL 36130-4000  Phone: (334) 353-1045 Fax: (334) 242-0939  Contact: Sue Ash, Supervisor Email: <a href="mailto:sue.ash@dhr.alabama.gov">sue.ash@dhr.alabama.gov</a>	Form: DHR-FCS-1598 CAN Central Registry Clearance Form Required? Yes Call Central Clearinghouse (334) 242-9500 for forms and instructions  Signed release required? Yes, and witnessed  Methods of transmission: Original signature required, mail only  Fee: no
Alaska	Department of Health & Social Services 323 East 4th Avenue Anchorage, AK 99051  Phone: (907) 269-4026 Fax: (907) 269-4098  Contact: Ken Saucier or Brandy Aldridge Email: <a href="mailto:Kenneth.Saucier@Alaska.gov">Kenneth.Saucier@Alaska.gov</a>	Form: 06-9437 LIC Clearance Form - Confidential Go to: <a href="#">AK Form</a> Form Required? No – but would like a photo ID  Signed release required? Yes  Methods of transmission: Mail, email or fax  Fee: no  *Allow 30 days for response
Arizona	Arizona Dept. of Economic Security CPS Central Registry P.O. Box 44240 Phoenix, AZ 85064-4240  Phone: (888)767-2445 Child Abuse Hotline: follow phone tree for AW assistance (602) 364-2732 Fax: (602) 530-1833, 1832  Contact: Myrrhianna Morningstar	Form: Yes Request for Search of Central Registry for Background Check Put on agency letterhead. Include the information you are requesting, purpose of request, include the person's names, DOB, SS#, and known addresses in state. Form Required? No  Signed release required? Yes  Methods of transmission: Mail or Fax  Fee: no

**Updates for information listed here should be directed to: [Diana.carlson@dss.ca.gov](mailto:Diana.carlson@dss.ca.gov)**

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State	Contact Information	Procedures / Forms
Arkansas	<p>Arkansas Child Maltreatment Central Registry  P. O. Box 1437, Slot S 566  Little Rock, AR 72203</p> <p>Phone: (501) 682-0402  Toll Free: (800) 482-5964  Fax: (501) 682-0407  Attn: V. Williams</p>	<p>Form: Authorization for Release of Confidential Information  Go to: <a href="#">Arkansas form</a>  Send Arkansas form and standard cover letter on letterhead  Form Required? No</p> <p>Signed release required? Yes and notarized</p> <p>Methods of transmission: Fax preferred</p> <p>Fee: no</p>
California	<p>California Dept. of Justice  Bureau of Criminal Information &amp; Analysis  CACI  P.O. Box 903387  Sacramento, CA 94203-3870</p> <p>Phone: (916) 227-5052  Fax: (916) 227-6364</p> <p><a href="mailto:CACI-Inquiry@doj.ca.gov">CACI-Inquiry@doj.ca.gov</a></p>	<p>Form: Yes - BCIA 4057 Child Abuse Central Index Inquiry Request for Out of State Foster Care &amp; Adoption Agencies  Form Required? Yes <a href="#">CA Form</a>  <a href="#">CA Instructions</a>  Signed release required? Yes – as instructed in link above.</p> <p>Methods of transmission: Original signature required, mail only</p> <p>Fee: \$15 Note: Processing fees are reimbursable under Title IV-E administrative expenses.</p> <p><a href="#">CA DOJ Website</a></p> <p>More info on DSS Adam Walsh Website: <a href="#">CDSS Adam Walsh</a></p>
Colorado	<p>Background Investigations Unit,  Colorado Department of Human Services (BIU, CDHS)  3550 W. Oxford Avenue  Denver, CO 80236</p> <p>Phone: (303) 866-7100</p> <p>Contacts:  Jan Diaz (303) 866-7230  Valerie Fresquez (303) 866-7925 (a.m. only)  <a href="mailto:valerie.fresquez@state.co.us">valerie.fresquez@state.co.us</a>  Rose Estrada, Mgr. (303) 866-7187</p>	<p>Form: BIU Individual Inquiry Form (do not use the facility form)  <a href="#">CO Form</a>  Form Required? Yes</p> <p>Signed release required? Yes, and notarized</p> <p>Methods of transmission: Original signature required, mail only</p> <p>Fee: \$30.00 made payable to CDHS, BIU. Note: Processing fees are reimbursable under Title IV-E administrative expenses.</p> <p><a href="#">Website</a></p>
Connecticut	<p>Department of Children and Families Hotline  Fifth Floor  505 Hudson Street  Hartford, CT 06106</p> <p>Phone: (800) 842-2288  Phone: (860) 560-7000  Fax: (860) 560-7072</p> <p>Contact: Buck Gregory  Email: <a href="mailto:BUCK.GREGORY@ct.gov">BUCK.GREGORY@ct.gov</a></p>	<p>Form: Authorization for Release of Information for DCF CPS Search  Form Required? Yes  Go to: <a href="#">CT form</a> CPS: Background Search Release Form</p> <p>Signed release required? Yes, see instructions at website link</p> <p>Methods of transmission: Mail or fax</p> <p>Fee: No</p> <p><a href="#">Website</a></p>

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State	Contact Information	Procedures / Forms
Delaware	<p>Department of Services for Children, Youth &amp; Their Families                      1825 Falkland Road                      Wilmington, DE 19805</p> <p>Phone: (302) 892-5814                      Phone: (800) 292-9582                      Fax: (302) 633-5191                      (Do not fax on Wednesdays)</p> <p>Contact: Beth Kramer  <a href="http://www.state.de.us/kids/">http://www.state.de.us/kids/</a></p>	<p>Form: Consent to Release Child Protection Registry Information.                      Go to: <a href="#">DE Form</a>                      Form Required? No. Print form on letterhead. Requests should state that the information is required to comply with the Adam Walsh Child Protection and Safety Act of 2006.</p> <p>Signed release required? Yes                      Methods of transmission: Mail or fax</p> <p>Fee: No  <a href="#">Website:</a></p>
District of Columbia	<p>Child &amp; Family Services Agency                      Child Protection Register                      400 Sixth Street, SW                      Washington, DC 20024</p> <p>Phone: (202) 727-8885                      Fax: (202) 727-8040</p>	<p>Form: Child Protection Register Check Application                      Go to: <a href="#">DC Form</a>                      Form Required? Yes</p> <p>Signed release required? Yes and notarized</p> <p>Method of transmission: Mail only, original signature required</p> <p>Fee: No  <a href="#">Website:</a></p>
Florida	<p>Department of Children &amp; Families                      Background Screening                      1317 Winewood Blvd.                      Tallahassee, FL 32399</p> <p>Phone: (850) 487-6123                      Fax: (850) 488-1319</p> <p>Contact: Sandy Pillar                      Email: <a href="mailto:sandy_pillar@dcf.state.fl.us">sandy_pillar@dcf.state.fl.us</a></p>	<p>Form: CF 1651 Central Abuse Hotline Record Search                      Go to: <a href="#">Florida form</a>                      Form Required? Yes.</p> <p>Signed release required? Yes</p> <p>Methods of transmission: Mail or fax</p> <p>Fee: No  <a href="#">Website:</a></p>
Georgia	<p>DHR, DCFS                      2 Peachtree St. NW, Ste. 18-494                      Atlanta, GA 30303</p> <p>Fax: (404) 657-3415</p> <p>Contact: Deborah Gibson (private agencies) (404) 657-8961                      Marsha Joyce (public/county agencies) (404) 651-9361                      Email: <a href="mailto:dmgibson@dhr.state.ga.us">dmgibson@dhr.state.ga.us</a></p>	<p>Form: No                      Form Required? No. Print request for information on letterhead. Request must include DOB, SS# and last known address in Georgia</p> <p>Signed release required? Yes</p> <p>Methods of transmission: Fax                      Fee: No</p>
Guam	<p>Bureau of Social Services                      Administration                      Department of Public Health &amp; Social Services                      194 Hernan Cortez Avenue                      Hagatna, Guam 96910                      Phone: (671) 475-2653/2672                      Fax: (671) 477-0500                      Email: <a href="mailto:lydia.tenorio@dphss.guam.gov">lydia.tenorio@dphss.guam.gov</a></p>	<p>Form: No                      Form Required? No. Print request for information on letterhead.</p> <p>Signed release required? Yes</p> <p>Methods of transmission: Will accept email or Fax to expedite process, but requires original form by mail to release information</p> <p>Fee: No</p>

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This document changes frequently, always refer to the latest version on the CDSS Adam Walsh Page [http://ccld.ca.gov/AdamWalshI\\_2609.htm](http://ccld.ca.gov/AdamWalshI_2609.htm)

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Hawaii	Insights to Success P.O. Box 1290 Honolulu, HI 96807  Phone: (877) 532-8322 Fax: (808) 532-8331	Form: Yes, DHS 1507 Authorization to Release Information from the Adult/Child Protective Services Central Registry Form Required? Yes. Go to: <a href="#">HI Form</a>  Signed release required? Yes, DHS 1645 Authorization for Criminal History Record Clearance Go to: <a href="#">HI Form</a>  Methods of transmission: Mail or fax  Fee: No  <a href="#">Website</a> : Call for more information
Idaho	Idaho Department of Health & Welfare Criminal History Unit 1720 Westgate Drive, Ste. A Boise, ID 83704  Phone: (208) 332-7990 Fax: (208) 332-7991 <a href="mailto:crimhist@dhw.idaho.gov">crimhist@dhw.idaho.gov</a>  Contact: Susan Altman, Program Supervisor Email: <a href="mailto:altmans@dhw.idaho.gov">altmans@dhw.idaho.gov</a> <a href="http://www.healthandwelfare.idaho.gov/site/3333/default.aspx">http://www.healthandwelfare.idaho.gov/site/3333/default.aspx</a> <a href="#">X</a>	Form: No: Specific Instructions Should Be Followed Go to: <a href="#">ID Instructions</a> Form Required? No. Print request on letterhead.  Signed release required? Yes – specifically authorize Idaho to release information  Methods of transmission: Mail, fax, e-mail with attachment: <a href="mailto:crimhist@dhw.idaho.gov">crimhist@dhw.idaho.gov</a>  Fee: \$20 per search. Will accept check or money order payable to IDHW that accompanies the request or an invoice will be sent to the requesting state. Note: Processing fees are reimbursable under Title IV-E administrative expenses.  <a href="#">Website</a> :
Illinois	Department of Family & Children Services 406 E. Monroe Street, Station 30 Springfield, IL 62701  Fax: (217) 785-6580 attn: Linda Smith  Contact: Linda Smith Email: <a href="mailto:linda.smith2@illinois.gov">linda.smith2@illinois.gov</a>	Form: CFS 689 Authorization for Background Check Contact Illinois for form  Form Required? Yes  Signed release required? Yes  Methods of transmission: Mail and fax  Fee: No

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Indiana	<p>Indiana Dept. of Child Services Background Check Unit 302 W. Washington Room E306-MS08 Indianapolis, IN 46204</p> <p>Phone: (317) 234-5001 Fax: (317) 234-4633 Toll-Free: (800) 800-5556</p> <p>Contact: Cindy Hewett Email: <a href="mailto:Background.CheckUnit@dcs.IN.gov">Background.CheckUnit@dcs.IN.gov</a></p>	<p>Form: Yes 52802 (R2/1-09)/CW2128 Request for a Child Protection Services (CPS) History Check</p> <p>Form Required? Yes – Be sure to use current form. Always include maiden and <u>all</u> married names for female applicants. If you have not received a response, please call – <u>do not</u> send second request.</p> <p>Signed release required? Yes</p> <p>Methods of transmission: Fax or mail</p> <p>EXPLICIT INSTRUCTIONS: Contact office prior to submitting request</p> <p>Fee: No</p>
Iowa	<p>Iowa Central Abuse Registry Iowa Dept. Of Human Services 1305 E. Walnut, 5<sup>th</sup> Floor, Hoover Building Des Moines, IA 50319</p> <p>Toll-Free: (800) 362-2178 Phone: (515) 281-5581 Fax: (515) 242-6884</p> <p>Contact: Linda Chagoya</p>	<p>Form: 470-0643 Request for Child Abuse Information Go to: <a href="#">IA Form</a></p> <p>Form Required? Yes</p> <p>Signed release required? No</p> <p>Methods of transmission: Fax only</p> <p>Fee: No <a href="#">Website:</a></p>
Kansas	<p>SRS / Children &amp; Family Services 915 SW Harrison Street, 5<sup>th</sup> Floor South Topeka, KS 66612</p> <p>Phone: Annette (785) 296-6783 Fax: (785) 296-0470</p> <p>Contact: Annette Caraway Email: <a href="mailto:annette.caraway@srs.ks.gov">annette.caraway@srs.ks.gov</a></p>	<p>Form: CPS 1011 Child Abuse and Neglect Registry Release of Information Go to: <a href="#">KS Form</a></p> <p>Form Required? Yes</p> <p>Signed release required? No</p> <p>Methods of transmission: Mail or fax</p> <p>Fee: No fee for state agencies, all others must pay \$10 per form</p> <p><a href="#">Website:</a></p>
Kentucky	<p>Department for Community Based Services Records Management Section 275 East main Street, 3E-G Frankfort, KY 40621</p> <p>Phone: (502) 564-3834 Fax : (502) 564-9554</p> <p>Contact: Sherri Wilson Email: <a href="mailto:SherriL.Wilson@ky.gov">SherriL.Wilson@ky.gov</a></p>	<p>Form: No Form Required? No. Print request on letterhead.</p> <p>Signed release required? No</p> <p>Methods of transmission: Mail or fax</p> <p>Fee: No <a href="#">Website:</a></p>

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State	Contact Information	Procedures / Forms
Louisiana	Louisiana Department Social Services Office of Community Services Attention CPI Section – Intake P.O. Box 3318 Baton Rouge, LA 70821  Phone: (225) 342-8631 Fax: (225) 342-9087  Email: <a href="mailto:dnether1@dss.state.la.us">dnether1@dss.state.la.us</a>	Form: No Form Required? No. Print request on letterhead.  Signed release required? No  Methods of transmission: Email, Fax, Mail  Fee: No  <a href="#">Website</a>
Maine	DHHS, Office of Child & Family Services Child Protective Intake Unit 2 Anthony Avenue, SHS #11 Augusta, ME 04333  Phone: (207) 626-8626 Fax: (207) 287-5065  Contact: Janene LaChance Email: <a href="mailto:Janene.Lachance@maine.gov">Janene.Lachance@maine.gov</a> <a href="http://www.maine.gov/dhhs/bcfs/abusereporting.htm">http://www.maine.gov/dhhs/bcfs/abusereporting.htm</a>	Form: No Form Required? No. Print request on letterhead.  Signed release required? No  Methods of transmission: Mail or fax  Fee: No  Responses will provide only summary information concerning any maltreatment findings  <a href="#">Website:</a>
Maryland	Maryland Department of Human Resources In-Home Services Social Services Administration 311 W. Saratoga Street, Room 553 Baltimore, MD 21201  Contact Center Verification for Foster Care Phone: (800) 332-6347	Form: DHR/SSA 1279 Consent for Release of Information/Background Clearance Request Go to: <a href="#">MD Form</a> Form Required? Yes  Signed release required? Yes and notarized  Methods of transmission: Original signature required, mail only  Fee: No  <a href="#">Website</a>
Massachusetts	Department of Social Services 24 Farnsworth Street Boston, MA 02210  Phone: (617) 748-2079 Toll Free: (800) 792-5200 Fax: (617) 439-9027  Contact: Kim Sportman Email: <a href="mailto:kim.sportman@state.ma.us">kim.sportman@state.ma.us</a>	Form: No Form Required? No. Print request on letterhead  Signed release required? No  Methods of transmission: Mail or fax  Fee: No  <a href="#">Website</a>

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State	Contact Information	Procedures / Forms
Michigan	Michigan Department of Human Services Bureau of Adult & Child Licensing P.O. Box 30037 Lansing, MI 48909  Phone: (517) 335-3704 Toll free: (866) 685-0006 Fax: (517) 335-6121	Form: No  Form Required? No. Print request on letterhead & include following: reason for request, family names, DOB, SS#  Signed release required? No  Methods of transmission: Mail or fax  Fee: No  <a href="#">Website</a>
Minnesota	Minnesota Department of Human Services Background Studies Unit P.O. Box 64242 St. Paul, MN 55164-0242  Phone: (651) 296-2075 Fax: (651) 297-1490  Contact: Lori Steffan or Stephan Sarumi	Form: Consent/Authorization for Release of Information from Minnesota Child Abuse and Neglect Registry Form Required? Yes <a href="#">MN Form</a>  Signed release required? Yes  Methods of transmission: Mail  Fee: \$20 to Minn. Dept. of Human Services, Note: Processing fees are reimbursable under Title IV-E administrative expenses.  <a href="#">Website</a>
Mississippi	Dept. of Human Services Protection Unit P. O. Box 352 Jackson, MS 39205-0352  Toll-Free: (800) 222-8000 Phone: (601) 359-4487 Fax: (601) 576-2584  Contact: Pearl Holloway	Form: Specified format required Form Required? Yes  Signed release required? Yes, with witness  Methods of transmission: Mail, include SASE  Fee: No  <a href="#">Website:</a>
Missouri	Missouri Department of Social Services Children's Division P.O. Box 88 Jefferson City, MO 65103  Phone: (573) 751-2330 Fax: (573) 751-2607  Contact: Martha Witt Background & Screening Unit Email: <a href="mailto:Martha.S.Witt@dss.mo.gov">Martha.S.Witt@dss.mo.gov</a>	Form: MO 821-0353 Request for Child Abuse or Neglect/Criminal Record Go to: <a href="#">MO Form</a> Form Required? No. Print request on letterhead  Signed release required? Yes  Methods of transmission: Mail, email or fax  Fee: No  <a href="#">Website:</a>

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Montana	<p>Montana Child &amp; Family Services Division                      Centralized Intake Bureau                      Old Federal Building, 301 S. Park                      PO Box 8005                      Helena, MT 59604-8005</p> <p>Phone: (406) 444-4164                      Toll-Free: (866) 820-5437                      Fax: (406) 444-4156</p> <p>Contact: Larry Loberg                      Email: <a href="mailto:lloberg@mt.gov">lloberg@mt.gov</a></p>	<p>Form: Yes. CONTACT OFFICE to obtain proper form                      Form Required? Yes</p> <p>Signed release required? Yes &amp; notarized</p> <p>Methods of transmission: Mail or fax</p> <p>Fee: No</p> <p><a href="#">Website:</a></p>
Nebraska	<p>Nebraska Health &amp; Human Services Division of Children &amp; Family Services                      P.O. Box 95026                      Lincoln, NE 68509-5026</p> <p>Phone: (402) 471-3121                      Fax: (402) 471-9034</p> <p>Contact: Patti Reddick                      Email: <a href="mailto:patti.reddick@dhhs.ne.gov">patti.reddick@dhhs.ne.gov</a>  <a href="http://www.hhs.state.ne.us/chainindex.htm">http://www.hhs.state.ne.us/chainindex.htm</a></p>	<p>Form: Yes – Agency Request for Information from the Nebraska Adult &amp; Child Abuse &amp; Neglect Registry                      Form Required? No. Print request on letterhead</p> <p>Signed release required? Yes, and witnessed</p> <p>Methods of transmission: Mail, email or fax</p> <p>Fee: No</p> <p><a href="#">Website:</a></p>
Nevada	<p>Nevada Central Registry                      Nevada Division of Child &amp; Family Services                      4126 Technology Way, 3rd Floor                      Carson City, NV 89706</p> <p>Fax: (775) 684-4456  <a href="http://dcfs.state.nv.us/DCFS_PhDirectory.htm">http://dcfs.state.nv.us/DCFS_PhDirectory.htm</a></p> <p>Contact: Sue Lamon (775) 684-7291                      Denise Stout (775) 684-7941</p>	<p>Form: FPO 0515: Request for Child Abuse/Neglect Screening                      Go to: <a href="#">NV Form</a>                      Form Required? Yes</p> <p>Signed release required? No</p> <p>Methods of transmission: Mail or fax</p> <p>Fee: No</p> <p><a href="#">Website:</a></p>



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New Hampshire	<p>NHDCYF Central Registry 129 Pleasant Street Concord, NH 03301</p> <p>Phone: (603) 271-8383 Fax: (603) 271-4729</p> <p>Contact: Susan Hallett-Cook <a href="http://www.dhhs.state.nh.us/DHHS/BCP/default.htm">http://www.dhhs.state.nh.us/DHHS/BCP/default.htm</a></p>	<p>Form: 2202A Central Registry Name Search Authorization Release of Information to Third Party Go to: <a href="#">NH Form</a> Form Required? Yes</p> <p>Signed release required? Yes - Notarized</p> <p>Methods of transmission: Mail ,original required, include SASE</p> <p>Fee: No</p> <p><u>Website:</u></p>
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New Jersey	<p>Department of Children &amp; Families Office of Licensing/CARI Unit P.O. Box 717 Trenton, NJ 08625-0717</p> <p>Phone: (609) 826-3906</p> <p>Contact: Richard Ferrell</p>	<p>Form: No Form Required? No. Print request on agency letterhead, include state statute citation, and identify individual and program. Send your stat's completed form including release of information PLEASE PROVIDE DATES WHEN YOU RESIDED IN NEW JERSEY</p> <p>Signed release required? Yes</p> <p>Methods of transmission: Mail, original signature required, include SASE</p> <p>Fee: No</p> <p><u>Website:</u></p>
New Mexico	<p>CYFD Protective Services PO Drawer 5160 PERA Room 254 Santa Fe, NM 87502</p> <p>Toll-Free: (800) 610-7610 Phone: (505) 827-8400 Fax: (505) 827-8480</p> <p>Contact: Loretta Perea</p>	<p>Form: Yes – Abuse &amp; Neglect Check for Prospective Foster/Adoptive Parents Form Required? Yes <a href="#">NM Form</a> Signed release required? Yes – Notary Required</p> <p>Methods of transmission: Mail - Original Signature</p> <p>Fee: No</p> <p><u>Website:</u></p>
New York	<p>Office of Children &amp; Family Services New York State Central Register P.O. Box 4480 Albany, NY 12204</p> <p>Form Info: (518) 474-5297 Phone: (518) 474-8740 Fax: (518) 486-3424</p> <p>Contact: Roberta Frederick <a href="http://www.ocfs.state.ny.us/main/cps/">http://www.ocfs.state.ny.us/main/cps/</a></p>	<p>Form: Adam Walsh Authorization for Request for Information Form Required? Yes – contact New York office to obtain form</p> <p>Signed release required? Yes - notarized</p> <p>Methods of transmission: Mail only, original required</p> <p>Fee: No</p> <p><u>Website:</u></p>

# ADAM WALSH STATE CONTACTS FOR CHILD ABUSE REGISTRIES

Updated November 9, 2010

North Carolina	<p>N.C. Division of Social Services 325 N. Salisbury St., MSC 2408 Raleigh, North Carolina 27699-2408 Attn: RIL Phone: (919) 334-1106 Fax: (919) 715-6714</p> <p>Contact: Terri T. Reichert Email: <a href="mailto:Terri.reichert@dhhs.nc.gov">Terri.reichert@dhhs.nc.gov</a></p>	<p>As of April 2010 the Responsible Individuals List is in suspense.</p> <p>Form Required? Yes (even though list in suspense form needs to be completed)</p> <p>EXPLICIT INSTRUCTIONS – contact office prior to making request</p> <p><a href="#">Website</a></p>
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Updates for information listed here should be directed to: [Diana.carlson@dss.ca.gov](mailto:Diana.carlson@dss.ca.gov)

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State	Contact Information	Procedures / Forms
North Dakota	<p>Department of Human Services Children &amp; Family Services 600 E. Boulevard Avenue, Dept 325 Bismarck, ND 58505-0250</p> <p>Phone: (701) 328-1853</p> <p>Contact: Marlys Baker Email: <a href="mailto:mbaker@nd.gov">mbaker@nd.gov</a></p>	<p>Form: SFN 433 Child Abuse and Neglect Background Inquiry <a href="#">ND Form</a></p> <p>Form Required? Yes</p> <p>Signed release required? Yes, part of SFN 433</p> <p>Methods of transmission: Original signature required, mail only</p> <p>Fee: No <a href="#">Website</a></p>
Ohio	<p>Ohio Dept. of Job &amp; Family Services Office for Children &amp; Family Services PO Box 182709 Columbus, OH 43218-2709</p> <p>Phone: (614) 752-1298 (866) 635-3748 OPTION 2</p> <p>Fax: (614) 728-6726</p> <p>Contact: Barbara Parker Email: <a href="mailto:Barbara.Parker@jfs.ohio.gov">Barbara.Parker@jfs.ohio.gov</a></p>	<p>Form: No</p> <p>Form Required? No. Print request on letterhead. Include statement that search is required for Adam Walsh Child Protection and Safety Act of 2006 and the subjects of the search resided in Ohio at some time during the past 5 years. The statement must include the dates of residence in Ohio and, if available, addresses while living in Ohio.</p> <p>Signed release required? No</p> <p>Methods of transmission: Email or fax</p> <p>Fee: No <a href="#">Website</a></p>
Oklahoma	<p>Oklahoma Department of Human Services Children &amp; Family Services Division Attn: David Burgess PO Box 25352 Oklahoma City, OK 73125</p> <p>Fax: (405) 521-4373</p> <p>Email: <a href="mailto:David.Burgess@okdhs.org">David.Burgess@okdhs.org</a></p>	<p>No registry</p> <p>All requests must be faxed on company letterhead, and should include the purpose of request, names/identifying information of family members, and a return fax number</p>

# ADAM WALSH STATE CONTACTS FOR CHILD ABUSE REGISTRIES

Updated November 9, 2010

Oregon	<p>Oregon Department of Human Services P.O. Box 14870 Salem, OR 97309-5066</p> <p>Phone: (503) 378-3857 Fax: (503) 378-6314</p> <p>Attn: Dan DeNoma Email: <a href="mailto:Dan.DeNoma@state.or.us">Dan.DeNoma@state.or.us</a></p>	<p>Form: No Form Required? No</p> <p>Signed release required? No</p> <p>Methods of transmission: Mail or fax</p> <p>Fee: No</p> <p><a href="#">Website</a></p>

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State	Contact Information	Procedures / Forms
Pennsylvania	<p>ChildLine &amp; Abuse Registry Department of Public Welfare PO Box 8170 Harrisburg, PA 17105-8170</p> <p>Phone: (717) 783-4571 Toll-Free: (800) 932-0313</p> <p>Contact: Tracey Isom Email: <a href="mailto:TIsom@state.pa.us">TIsom@state.pa.us</a></p>	<p>Form: CY 113 Pennsylvania Child Abuse History Clearance Form Go to: <a href="#">PA Form</a> Form Required? Yes</p> <p>Signed release required? No</p> <p>Methods of transmission: Original signature required, mail only</p> <p>Fee: \$10 fee to Dept. of Public Welfare</p> <p><a href="#">Website</a></p>
Puerto Rico	<p>Directora Centro Estatal Sevilla Plaza Calle Sevilla #58 Hato Rey, PR 00917</p> <p>Phone: (787) 625-4900 ext 1218</p> <p>Contact: Ms. Iris Colón Casteñeda or Lisa Agosto Carrasquillo</p>	<p>Form: No Form Required? No</p> <p>Signed release required? No</p> <p>Methods of transmission: Mail or fax</p> <p>Fee: No</p> <p>Not clear if there is a registry for child abuse. There is a sexual offender registry Spanish Information on <a href="#">Website</a>:</p>
Rhode Island	<p>Rhode Island State Central Registry &amp; Child Abuse Hotline DCYF 101 Friendship St, 2nd Floor Providence, RI 02903</p> <p>Phone: (800) 742-4453 (401) 528-3843 Fax: (401) 528-3480 Contact: Maria Butts Email: <a href="mailto:Maria.butts@dcyf.ri.gov">Maria.butts@dcyf.ri.gov</a></p>	<p>Form: No Form Required? Request on state letterhead</p> <p>Signed release required? Yes, and witnessed</p> <p>Methods of transmission: Fax or Email</p> <p>Fee: No</p> <p><a href="#">Website</a></p>

# ADAM WALSH STATE CONTACTS FOR CHILD ABUSE REGISTRIES

Updated November 9, 2010

South Carolina	<p>South Carolina Department of Social Services Central Registry P.O. Box 1520 Columbia, SC 29202-1520</p> <p>Phone: (803) 898-7318 Fax: (803) 898-7641</p> <p>Contact: Virginia Oliver or Beth Williams Email: <a href="mailto:Virginia.Oliver@dss.sc.gov">Virginia.Oliver@dss.sc.gov</a> <a href="mailto:Beth.Williams@dss.sc.gov">Beth.Williams@dss.sc.gov</a></p>	<p>Form: DSS Form 3072 Consent to Release Information Go to: <a href="#">SC Form</a> Form Required? Yes.</p> <p>Signed release required? Yes, witnessed or notarized</p> <p>Methods of transmission: Original signature required, mail only</p> <p>Fee: \$8</p> <p><a href="#">Website:</a></p>

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State	Contact Information	Procedures / Forms
South Dakota	<p>Department of Social Services/CPS 700 Governors Drive Pierre, SD 57501-2291</p> <p>Phone: (605) 773-3227</p> <p>Contact: Penny Tople Email: <a href="mailto:penny.tople@state.sd.us">penny.tople@state.sd.us</a></p>	<p>Form: Yes. Contact by phone for instructions. Form Required? Yes</p> <p>Signed release required? Yes, witnessed and notarized</p> <p>Methods of transmission: Mail, original required</p> <p>Fee: No</p> <p><a href="#">Website:</a></p>
Tennessee	<p>Jerry Cunningham, Division of Centralized Permanency Office of Child Permanency 436th Avenue North Nashville, TN 37243</p> <p>Phone: (615) 532-9700 Fax: (615) 253-5975</p> <p>Email: <a href="mailto:jerry.cunningham@state.tn.us">jerry.cunningham@state.tn.us</a></p>	<p>Form: No Form Required? No</p> <p>Signed release required? Yes</p> <p>Methods of transmission: Mail, Email, Fax</p> <p>Fee: No</p> <p><a href="#">Website</a></p>
Texas	<p>Texas Department of Family &amp; Protective Services Centralized Background Check Unit PO Box 149030</p>	<p>Form: 2970 Request for Child Abuse/Neglect Central Registry Check Go to: <a href="#">TX Form</a> Form Required? Yes</p>

This document changes frequently, always refer to the latest version on the CDSS Adam Walsh Page [http://ccld.ca.gov/AdamWalshI\\_2609.htm](http://ccld.ca.gov/AdamWalshI_2609.htm)

# ADAM WALSH STATE CONTACTS FOR CHILD ABUSE REGISTRIES

Updated November 9, 2010

	<p>Mail Code 121-7 Austin, TX 78714-9030</p> <p>Fax: (512) 339-5871</p> <p>Contacts: Cynthia Williams-Mayes (512)919-7950 Ami Suchan (512) 919-7831 Tri Dang (512) 919-7823 <a href="mailto:Tri.Dang@dfps.state.tx.us">Tri.Dang@dfps.state.tx.us</a> Jessica Ramirez (512) 919-7818</p>	<p>Signed release required? Yes, witnessed AND notarized</p> <p>Methods of transmission: Original signature required, mail only</p> <p>Fee: No</p> <p>physical address: 2525 Ridgepoint Drive, Austin, TX 78754</p> <p><a href="#">Website</a></p>
Utah	<p>Division of Child &amp; Family Services Department of Human Services Attn: Background Screening 195 North 1950 West Salt Lake City, UT 84116</p> <p>Phone: (801) 538-4061 Fax: (801) 538-3993</p> <p>Contact: Cherri Joy Email: <a href="mailto:cjoy@utah.gov">cjoy@utah.gov</a></p>	<p>Form: Informed Consent and Release of Liability Go to: <a href="#">UT Form</a> Form Required? Yes</p> <p>Signed release required? Yes</p> <p>Methods of transmission: Mail , fax or e-mail, also include a copy of the person's picture identification</p> <p>Fee: No</p> <p><a href="#">Website:</a></p>

Updates for information listed here should be directed to: [Diana.carlson@dss.ca.gov](mailto:Diana.carlson@dss.ca.gov)

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State	Contact Information	Procedures / Forms
Vermont	<p>Child Abuse Registry Unit Department for Children &amp; Families Family Services Division 103 South Main Street Waterbury, VT 05671-2401</p> <p>Phone: (802) 241-2131 General: (800) 649-5285 Fax: (802) 241-2407</p> <p>Contact: Fred Ober Email: <a href="mailto:frederick.ober@ahs.state.vt.us">frederick.ober@ahs.state.vt.us</a></p>	<p>Form: Request for Information from the Vermont Child Abuse &amp; Neglect Registry <a href="#">VT Form</a> Form Required? Yes</p> <p>Signed release required? Yes</p> <p>Methods of transmission: Mail, include SASE</p> <p>Fee: No</p> <p><a href="#">Website:</a></p>
Virginia	<p>Virginia Department of Social Services Child Abuse Central Registry Unit OBI Search Unit 801 East Main Street, 6th Floor Richmond, VA 23219</p> <p>Phone: (804) 726-7567 Toll-Free: (800) 552-7096 Fax: (804) 726-7895</p>	<p>Form: 032-02-0151-09 Central Registry Release of Information Form Go to: <a href="#">VA Form</a> Form Required? Yes</p> <p>Signed release required? Yes, and notarized (complete Certification section of form and attach notary form)</p> <p>Methods of transmission: Original signature required, mail only</p> <p>Fee: Yes - \$7</p>

# ADAM WALSH STATE CONTACTS FOR CHILD ABUSE REGISTRIES

Updated November 9, 2010

	Contact: Betty Whittaker, Central Registry Supervisor Email: <a href="mailto:betty.whittaker@dss.virginia.gov">betty.whittaker@dss.virginia.gov</a>	<a href="#">Website:</a>
Virgin Islands	Department of Human Services Children & Family Services Division Intake and Emergency Services Knud Hansen Complex 1303 Hospital Ground St. Thomas, VI 00802  Phone: (340) 774-0930 ext 4393 Fax: (340) 774-0082  Contact: Carla Benjamin, Administrator Email: <a href="mailto:carla.benjamin@gmail.com">carla.benjamin@gmail.com</a> Janet Turnbull-Krigger, Administrator Email: <a href="mailto:turnbullkrigger@yahoo.com">turnbullkrigger@yahoo.com</a>	Form: No, Place request information on letterhead  Signed release required? No  Method of transmission: email  Fee: no

Updates for information listed here should be directed to: [Diana.carlson@dss.ca.gov](mailto:Diana.carlson@dss.ca.gov)

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State	Contact Information	Procedures / Forms
Washington	Children's Administration NCIC Access Unit Central Intake Office Attn: CAN History Check P.O. Box 4369 Seattle, WA 98194  Phone: (800) 562-5624 Fax: (206) 341-7930  Contact: Crystal Hanson-Garrett Lucy McCornell Stephanie Battisti Email: <a href="mailto:childabuseregistry@dshs.wa.gov">childabuseregistry@dshs.wa.gov</a>	Form: Washington State Child Abuse and Neglect Findings Request Go to: <a href="#">WA Form</a> Form Required? Yes  Signed release required? Yes  Methods of transmission: Mail, email and fax  Fee: No  <a href="#">Website</a>
West Virginia	West Virginia Department of Health & Human Resources 350 Capitol Street, RM 691 Charleston, WV 25301  Phone: (304) 558-4408 Toll-Free: (800) 352-6513 Fax: (304) 558-5354	Form: BCF-PSRC Authorization and Release for Protective Services Record Check Go to: <a href="#">WV Form</a> Form Required? Yes  Signed release required? Yes, require original signature  Methods of transmission: Original signature required, mail only

This document changes frequently, always refer to the latest version on the CDSS Adam Walsh Page [http://ccld.ca.gov/AdamWalshI\\_2609.htm](http://ccld.ca.gov/AdamWalshI_2609.htm)

# ADAM WALSH STATE CONTACTS FOR CHILD ABUSE REGISTRIES

Updated November 9, 2010

	<p>Contact: Cher O'Brien Email: <a href="mailto:fc697@wvdhhr.org">fc697@wvdhhr.org</a></p>	<p>Fee: No <a href="#">Website:</a></p>
Wisconsin	<p>Department of Children &amp; Families Child Protective Services P.O. Box 8916 1 West Wilson Street, Room 527 Madison, WI 53708-8916</p> <p>Phone: (888) 787-0376 (608) 266-9358 Fax: (608) 264-6750</p> <p>Contact: Karen Slaney Email: <a href="mailto:Karen.Slaney@wi.gov">Karen.Slaney@wi.gov</a></p>	<p>Form: No Form Required? No. Print request on letterhead</p> <p>See Page 4 of: <a href="#">WI Procs</a> For information request procedure</p> <p>Signed release required? Yes</p> <p>Methods of transmission: Mail or fax Fee: Not at state level but counties may charge a fee No Central Registry <a href="#">Website</a> or <a href="http://www.dcf.wisconsin.gov/children/cps/cpswimap.htm">http://www.dcf.wisconsin.gov/children/cps/cpswimap.htm</a></p>
Wyoming	<p>Department of Family Services Attn: Kathy Garcia 2300 Capitol, 3rd Floor Cheyenne, WY 82001</p> <p>Phone: (307) 777-5894 Fax: (307) 777-3659</p> <p>Email: <a href="mailto:KGarci@state.wy.us">KGarci@state.wy.us</a></p>	<p>Form: SS-26 Application for Child Abuse/Neglect and Adult Central Registry Screens and Wyoming Criminal History Record Prescreens <a href="#">WY Form</a></p> <p>Form Required? No. They prefer their form but will accept others.</p> <p>Signed release required? Yes with original signature</p> <p>Methods of transmission: Original signature required, mail only</p> <p>Fee: \$10.00 (Waived for a state agency request) <a href="#">Website</a></p>

Updates for information listed here should be directed to: [Diana.carlson@dss.ca.gov](mailto:Diana.carlson@dss.ca.gov)